**PHOENIX OFFICE OF ARTS AND CULTURE (POAC) – ARTISTS TO WORK APPLICATION QUESTIONS**

Use this Word document to write and edit your application answers before submitting your application. Applications must be submitted via our grant’s portal, [MARGO](https://phoenixarts.smartsimple.com/) by September 21, 2025, at 11:59pm. Any application submitted past that date and time will not be accepted.

1. City of Phoenix Proof of Permanent Residency (select from a dropdown menu)
2. Upload proof of permanent residency
3. Select your primary artistic discipline/form   
   Your artistic discipline will determine the group of panelists who will review your application. In short, if you choose Literary Arts, this means that a group of literary artists will be reviewing your application.
   * Literary Arts
     1. Drop down – Select the primary subdiscipline
        1. Poetry
        2. Fiction
        3. Nonfiction
        4. Graphic Novels
        5. Playwriting
        6. Screenwriting
   * Performing Arts
     1. Drop down – Select the primary subdiscipline
        1. Dance
        2. Multimedia performance
        3. Music
        4. Musical Theatre
        5. Opera\*
        6. Puppetry
        7. Theatre
4. Artist Statement (100 – 300 words – 10 points)

* ***Identity****;* Consider touching on the following themes: artistic discipline/form; artistic vision; artistic purpose; past and/or current ideas in your work; influences and guides.
* ***Background****:* Consider including learning experiences and accomplishments (informal or formal education and training, residencies, cultural and creative participation, awards or grants, etc.) that formed you as an artist and contributed to the artist you are today.

1. What kind of impact do you hope your project will have and why? (150 words – 5 points)

The impact of the project could be artistic, intellectual, communal, civic, social, etc.   
Thinking prompts: What impact will this project have on your own artistic practice? How do you hope people/audiences will respond to the work? What kinds of discourse will the project spark?

1. Work samples (20 points) Please attach work samples that showcase your best work (i.e., artistic excellence) and are most representative of your current arts practice, and you believe are compelling.
2. Work Samples (link to document giving work samples guidance or uploads)
3. Itemize and describe each work sample (name, medium, size, year produced). If the work sample is a collaborative project, specify your role and contribution (150 words)
4. Project Proposal (10 points)

a. One-line project proposal synopsis (50 words)

* + Briefly describe what exactly you’re proposing to make (i.e. final “product”)

b. Project Proposal Description (100 – 300 words)

* In your own words, describe your proposed project in detail. Make sure to identify your art form(s) and discuss the themes and ideas the project will engage or investigate. Be as specific as possible, naming scope, materials, collaborators, partners, and/or processes.

1. Project Plan (100 – 300 words – 10 points)

* What is the plan to complete your project? Remember the project must be completed by December 31, 2026.
* Be sure to timeline with milestones and dates.
* Include any collaborators that are confirmed or who you’ll be asking to collaborate with or partner.
* Be as detailed and precise as possible.

1. Budget Form (5 points) (Applicants are required to use POACs budget form template)
2. Budget Narrative

* Add any information that you would like panelists to know about. For example, you might want to mention how you determined pay to collaborators or other contributors, or how did you determine estimates.

Artificial Intelligence – See our **Artificial Intelligence Value Statement** for more information

Your responses **will not** be seen nor reviewed by panelists

1. Did you use Artificial Intelligence in the work samples within this application?

Yes or No

* If yes, describe how AI was used in your work samples (100 words)

1. Did you use Artificial Intelligence when writing your narrative responses? Yes, No

* If yes, describe how AI was used in your narrative responses? (100 words)

1. Will you use Artificial Intelligence in your proposed project? Yes, No, Unsure

* If answers yes, or unsure, describe how AI will or might be used in your project? (100 words)
* If you have already described this in the project description, write “See project description”)